



## **CDMHA Board Meeting Report: 4 November 2019**

**Present:** Lisa Turner, Nicole Sansom, Allison Hodge, Paul Robertson, Candace Adams, Beth Wise, Traciann Fisher, Jeff MacDonald, Leanne Tinebra, Mark Annett; Arli Harrison, Shawn Swayze

**Regrets:** Connie Scott, Erin Noble, Brent Fehrman, Don Sauve,

**Absent:**

**Late:**

**Left Early:** Shawn Swayze

**Members:**

**Meeting Called to Order:** 6:31 pm

**Meeting Chair & Time Keeper:** Jeff McDonald - Treasurer

### **Agenda & Meeting Minutes:**

- **Motion** to accept November 2019 meeting agenda by; Candace Adams  
Seconded by; Paul Robertson  
Motion Carried.
- **Motion** to accept October 2019 meeting minutes by; Allison Hodge  
Seconded by; Shawn Swayze  
Motion Carried.
- Errors and Omission:

### **Reports:**

#### **Ice Scheduler's Report – John:**

- Minor Novice, Novice LL & Novice Rep have game schedules have been added to the website
- Haldimand County holding a meeting to discuss allocation formula in ice booking policy for all user groups on October 29 - Traciann & John attended - more details to follow
- Practice schedule updated to December 23
- Development & team practices have been scheduled on open ice with half ice games on the other side. This is some uncertainty on how this will work but it is a learning curve for all.

#### **Registrar's Report – Mike:**

- No Report Issued

#### **VP of Rep/AE Report – Beth:**

- Novice half ice – the association will need to come up with something as the time to set up the boards and take them down is cutting into their ice time – they are supposed to have 22 mins (x 2) periods, plus warm up; there is also talk of their Rep Fees as it is the same as the other teams and in reality this got missed when the changes came in; we have not received any information from the OMHA in how this is supposed to run; Beth will be bringing this up at the Southern Counties meeting on 6 November 2019 as we are hearing there are inconsistencies between the centres;
- Paul went to the Rep meeting and ideally, there should have been enough players to make two teams for the games but we don't have that many players on our Rep team

- Will we use the other half ice for development or something else – anything that is done on that half ice cannot distract from the Novice players to play their game so far we have goalie development booked for a few sessions on that ice; goalie development right now is for those current goalies and we will look at having sessions open for those goalies who might want to try it in the future;

#### **VP of Local League Report – Shawn:**

- Shawn is attending the LL meeting on 7 November 2019
- In Camera 6:58 pm Out of Camera 7:09 pm
- Equalization of team has been brought as a concern In camera 7:10 pm Out of Camera 7:15 pm
- The process for evaluations may need to be looked at in the future; we currently piloted having the previous coaches evaluate their players for the current years draft but consideration was not given to those coming up from a previous level (age groups);

#### **Tyke Convenor/Coordinator Report – Candace/Brent:**

- All people have been notified of their police check requirement and parent speak out;
- The schedule was made for Minor Novice
- IP2 will be starting games in December
- Other associations will be getting pegs for their small nets from Riley Manufacturing – a set (4 pegs) is \$250; Arli will speak to someone about manufacturing these before we decide to purchase these;
- The half ice boards have mould on them which wasn't noticed previously to this. Traciann will follow up with the County this week.

#### **Development Convenor Report – Mark:**

- Power Skating on the ½ ice remaining when Novice Games are scheduled - we will stick with goalie development on the half ice at this time
- 25 and 29 respectively in the Monday night group and 25 on the Wednesday; it has been very well received from the Novice and below – we have only had 2 girls sign up from the River Cats and we could possibly have had more kids sign up
- If someone signs up and is sick, can CDMHA sign up another kid? The answer is no at this time, it is not transferrable. Wednesday night is for the Novice and below programming and we should not have skaters in higher levels here unless they are first year skaters.
- Mark will come up with some guidelines for the development program for review by the board;

#### **Equipment Manager's Report – Leanne:**

- No Report Issued

#### **Gate and Time Keeper Convenor Report – Connie:**

- No Report Issued

#### **Treasurer's Report – Jeff:**

- See Annex A. CDMHA is in the process of moving money to the GIC as per the rules of the OMHA; sponsorship is even at this time; we are under for Rep tryout fees but our registration is down; player development is increased; office expense is up because of the IPAD's mostly;
- We found out that we were no longer a Corporation due to some changes in the association paperwork this has been mitigated;
- Ice cost analysis ; Mooretown Minor Hockey and Debit Machine (deferred to Jan 2020 meeting)
- VP of Business is looking for a list of who is still outstanding for the away jersey fees; VP of Rep/AE is certain that all away jersey fees have been paid;

**Website – Arli:**

- Send the information to Arli regarding who has won tournaments or doing events so that things can be posted on the website;

**Challenge Cup – Beth:**

- See Annex B – this is currently a draft of the financials
- Everything went fairly well, thank you to all the helpers who came out and made it a great success; thank you to Connie Scott and Allison Hodge for taking extra shifts at the arenas as well;

**VP of Business Report – Lisa:**

- No Report Issued

**Secretary Report – Traciann Fisher:**

- Please advise coaches that Police Checks will be required NLT 15 Nov 2019 after that time, coaching staff without a valid police check will not be allowed on the bench until a valid police check is received by CDMHA.
- Banquet - see Open Business below
- Haldimand County Ice Allocation Meeting – John Kichinko and Traciann Fisher attended the County meeting on ice allocation. This discussion was to review the current policy and see where improvements or changes needed to be made. The current policy states provides information on what ice time is allotted to teams i.e. a LL team in the Atom/PeeWee/Bantam category is entitled to 1.5 hours of ice time per week. The discussion also revolved around of course, more ice time and the requirement. The County was clear that there is more ice time but it is not in the prime ice time allocation. If more ice time is to be granted to individual associations, it would be at 6:00 am on Saturday and Sunday and potentially before school during the week. This is the only ice time that is left once all user groups are granted a portion of the prime ice time.

**Open Business:**

- **Action:** September 2019 Coach Meeting
- **Discussion:** There was some discussion at the last meeting to have a coach meeting in September to introduce everyone and get the coaches interacting. Mark Annett will work with Shawn Swayze and this will most likely happen in October.
- **Action:** Picture Day
- **Discussion:** Picture Day is complete. Thank you to Erin for being the person around for the entire day to keep things moving. Any discussion on this?
- **Action:** Banquet for 2020 or status quo –
- **Discussion:** I can still put out a survey as to what people would like to see but right now I am leaning on leaving it status quo – my feeling so far this year is we have had a lot of complaints about a number of issues yet not a lot of people stepping up to fill vacant positions or helping out. At this time we will stick with status quo and have an awards night and then the AGM.
- **Action:**
- **Discussion:**

**New Business:**

- **Action:** Novice half ice games
- **Discussion:** We need to make a decision on how this will work because it seems unfair that the players are only getting 22 minutes to play. See above (Rep/AE notes).
  
- **Action:**
- **Discussion:**
  
- **Action:**
- **Discussion:**
  
- **Action:**
- **Discussion:**

**E-Mail Votes**

There were no email votes.

**Deferred from last Meeting:**

Banquet for 2020 or status quo

Coach Meeting

**Deferred to Next Meeting:**

Ice Cost Analysis (Jeff McDonald) – Jan 2020

**Motion** to adjourn by: Leanne Tinebra

Seconded by; Lisa Turner

Motion Carried.

**Meeting Adjourned** - 8:25 pm

Appendix A  
Financial Reports

**Caledonia and District Minor Hockey Association  
Profit and Loss**

May 1 - November 4, 2019

	<b>Total</b>	<b>Budget</b>
<b>INCOME</b>		
4140 Gate Income	2,318.75	45,000.00
4200 Registration	216,709.08	220,000.00
4240 Sponsorships/Donations	13,032.22	9,000.00
4290 Rep Team Fees	27,225.00	27,225.00
4300 Rep Tryout Fees	7,525.00	9,300.00
4310 Other Income	67.50	
4320 Team Extra Ice Payments	3,461.76	14,000.00
4500 Challenge Cup Tournament		
4504 Prize Table Revenue Challenge Cup	3,601.25	
4505 Tournament Registration- Challenge Cup	49,400.00	
4506 Challenge Cup Misc Revenue	2,220.00	
4507 Challenge Cup - Sponsorship Revenue	200.00	
4520 Refs Challenge Cup	-7,179.00	
4535 Prizes and Trophies Exp- Challenge Cup	-2,552.69	
4550 Other Expense Challenge Cup	-427.04	
<b>Total 4500 Challenge Cup Tournament</b>	<b>\$ 45,262.52</b>	28,000.00
4800 Player Development	13,010.00	11,000.00
<b>Total Income</b>	<b>\$ 328,611.83</b>	
<b>GROSS PROFIT</b>	<b>\$ 328,611.83</b>	
<b>EXPENSES</b>		
5050 Bookkeeping Fees	280.32	600.00
5060 Awards & Trophies	113.00	1,600.00
5080 Bank Fees	4,559.96	
5081 QE Fees	1,473.93	
<b>Total 5080 Bank Fees</b>	<b>\$ 6,033.89</b>	7,600.00
5100 Team Parties	1,439.11	
5160 Equipment		
5161 House Leage Jerseys & Socks	11,250.28	9,300.00
5162 Rep Jerseys & Socks	17,630.26	23,000.00
5163 Protective Equipment	3,584.47	
5164 Supplies	387.52	1,000.00
<b>Total 5160 Equipment</b>	<b>\$ 32,852.53</b>	
5185 Hockey Development		
5175 Goalie Development	300.00	5,800.00
5180 Coach/Trainer Development	2,407.93	2,500.00
<b>Total 5185 Hockey Development</b>	<b>\$ 2,707.93</b>	
5200 Ice Rental - Hockey	25,661.89	202,000.00

5220 Ice Scheduler		4,000.00	6,000.00
5225 Registrar		2,000.00	6,000.00
5230 Referee Scheduler			
5235 Other Miscellaneous Service Cost		90.40	
<b>Total 5230 Referee Scheduler</b>	<b>\$</b>	<b>90.40</b>	
5260 Office Expense		3,049.83	500.00
5270 Website		1,197.80	1,700.00
5275 Gamesheets		296.63	
<b>Total 5260 Office Expense</b>	<b>\$</b>	<b>4,544.26</b>	
5280 OMHA Fees		26,304.95	26,000.00
5380 Referees		2,684.00	26,000.00
5390 Registration Expense		2,750.00	
5401 Southern Counties Reg - Rep		800.00	900.00
5460 Timekeepers		89.00	12,000.00
5910 Other Expenses		450.30	
<b>Total Expenses</b>	<b>\$</b>	<b>112,801.58</b>	
<b>PROFIT</b>	<b>\$</b>	<b>215,810.25</b>	

**2019 Challenge Cup Tournament Budget**

	<u>2019 Actual</u>	<u>2019 Budget</u>
<b><u>Revenue:</u></b>		
<b>Tournament Entry Fees</b>	<b>\$49,400.00</b>	<b>\$ 60,000.00</b>
CDMHA & Discounted Teams (9 X \$600)	\$ 5,400.00	
Regular Registration (44 @ \$1,000)	\$ 44,000.00	
<b>Program Advertising</b>	<b>\$ 900.00</b>	<b>\$ 1,500.00</b>
<b>Draw Prize Table</b>	<b>\$ 3,601.35</b>	<b>\$ 3,500.00</b>
<b>Vendors</b>	<b>\$ 1,620.00</b>	<b>\$ 2,000.00</b>
<b>Photographer</b>	<b>\$ -</b>	<b>\$ 150.00</b>
<b>50/50 for Jumpstart</b>	<b>\$ 600.00</b>	<b>\$ 600.00</b>
<b>Room Roster (\$5 per room X ___ rooms)</b>	<b>\$ 1,495.00</b>	<b>\$ 1,500.00</b>
<b>Miscellaneous</b>		
<b>Total Revenue</b>	<b>\$ 57,616.35</b>	<b>\$ 70,750.00</b>
<b><u>Expenses:</u></b>		
<b>Ice Costs</b>	<b>\$ 14,210.89</b>	<b>\$ 16,500.00</b>
<b>Referees</b>	<b>\$ 7,196.00</b>	<b>\$ 7,700.00</b>
<b>Timekeepers</b>	<b>\$ 1,920.00</b>	<b>\$ 1,800.00</b>
<b>OMHA Fee</b>	<b>\$ 520.00</b>	<b>\$ 750.00</b>
<b>Draw Table Expenses</b>	<b>\$ 2,004.58</b>	<b>\$ 1,500.00</b>
<b>Player Give Away's</b>	<b>\$ -</b>	<b>\$ 1,400.00</b>
<b>MVP Awards</b>	<b>\$ 600.00</b>	<b>\$ 675.00</b>
<b>Program Costs</b>	<b>\$ 1,548.10</b>	<b>\$ 1,600.00</b>
<b>Ballots for Raffle</b>	<b>\$ 163.85</b>	<b>\$ 150.00</b>
<b>Hats/Pucks</b>	<b>\$ 4,302.79</b>	<b>\$ 4,500.00</b>
<b>Trophies</b>	<b>\$ 748.11</b>	<b>\$ 1,500.00</b>
<b>Supplies</b>	<b>\$ 155.84</b>	<b>\$ 350.00</b>
<b>Donation - Jumpstart</b>	<b>\$ 600.00</b>	<b>\$ 600.00</b>
<b>Misc. - Bank Service Charges</b>	<b>\$ -</b>	<b>\$ 60.00</b>
<b>MBSports Web Tournament Fee</b>	<b>\$ 271.12</b>	<b>\$ 271.12</b>
<b>Total Expenses</b>	<b>\$ 33,970.16</b>	<b>\$ 39,356.12</b>
<b>Net Proceeds for 2019</b>	<b>\$23,646.19</b>	<b>\$31,393.88</b>